Department of Energy

Bonneville Power Administration
P.O. Box 61409
Vancouver, WA 98666-1409

TRANSMISSION BUSINESS LINE

January 30, 2003

In reply refer to: TMC-OPP2

To Interested Parties and Customers:

Notice of Transmission Business Line (TBL) Business Practice Forum on February 7, 2003

Bonneville Power Administration Transmission Business Line (TBL) is sponsoring a second Business Practices Technical Forum to continue discussions on business practice issues raised during the TBL Rate Case Settlement process. The Business Practices Technical Forum II will focus on the progress of the five work groups (scheduling, wind/scheduling, real power losses, curtailment, operating reserves) that have been meeting throughout January.

Date and Location:
February 7, 2003
9:00 a.m. – 4:00 p.m.
Parkway Plaza One
8100 NE Parkway Drive,
Room 40 (Basement Level 1)
Vancouver, Washington

Directions from Portland:
Take I-205 North to Washington State Road (SR) 500 West. From SR 500 West, exit right onto NE Thurston Way (approximately one mile from I-205). At the first light on NE Thurston Way, take a left onto NE Parkway Drive. The Parkway Plaza One is the first red brick building on the right.

Phone Bridge Information:
For those desiring to access the forum by phone, please dial (503) 230-5566, wait for the double beep, and then enter **3222#.** The phone bridge is set up for a maximum of 20 callers. If you encounter difficulty in calling in, please dial (503) 230-5000 for assistance. The phone bridge will not allow access to the forum until 8:55 a.m. Callers can mute or un-mute their lines by pressing *6.

An agenda for the Business Practices Technical Forum II is attached for your information. As at the first forum, the agenda will be reviewed at the start of the meeting to ensure all topics of interest or concern are considered for discussion. Additional information related to the Business Practice Technical Forums may be found at the forum website at http://www2.transmission.bpa.gov/business/techforum.cfm.

If you have any comments or written materials relevant to the agenda, please provide them in advance of the meeting to techforum@bpa.gov.

Any other related questions may be directed to your TBL Account Executive.

Sincerely,

Cathy Ehli

for Michael McFarland
Manager Products and Services
Transmission Business Line

Attachment: 1

Bonneville Power Administration
Transmission Business Line (TBL)
BUSINESS PRACTICES TECHNICAL FORUM II

February 7, 2003
9:00 a.m. – 4:00 p.m.
Parkway Plaza One
8100 NE Parkway Drive, Room 40 (Basement Level 1)
Vancouver, Washington

9:00 – 9:10	**Welcome/Introductions** *Michael McFarland – TBL Supervisory Public Utility Specialist*
9:10 – 9:30	**Agenda Review** *Michael McFarland – TBL Supervisory Public Utility Specialist*
9:30 – 9:45	**Background** *Michael McFarland – TBL Supervisory Public Utility Specialist* ▪ TBL will host 4 Forums ▪ Norms, Principles, and Process for Issue Resolution ▪ Work Group Efforts since Kick-Off Forum ▪ Website features ▪ Questions or concerns
9:45 – 10:30	**Work Group Reports (Scheduling, Real Power Losses, Curtailment, Operating Reserves, Wind Scheduling)** *TBL and Customer Technical Representatives* ▪ Discussion of issues ▪ Identify status of issues ▪ Identify action items for remaining issues
10:30 – 10:45	**Break**
10:45 – 12:15	**Work Group Reports (continued)** *TBL and Customer Technical Representatives*
12:15 – 1:30	**Lunch**
1:30 – 3:00	**Work Group Reports (continued)** *TBL and Customer Technical Representatives*
3:00 – 3:30	**TBL Systems** *Dennis Stevens – Electrical Engineer* ▪ Summary of Systems
3:30 – 4:00	**Wrap Up** *Michael McFarland – TBL Supervisory Public Utility Specialist* ▪ Next Steps ▪ Develop Forum III Agenda, date ▪ Feedback